

Meeting minutes of the Board of Trustees of the University City Public Library for
October 8, 2025

Members present: Kim Deitzler, Aren Ginsberg, Dennis Hoppe, Jerrold Lander, Helen Nelling, Trish Winchell, Cindy Zirwes.

Members absent: Mark Barnes

City Council Liaison: absent

Library staff: Patrick Wall—Director, Kerry Bruce, Cindy Deichmann

The meeting was held in hybrid format. Some board members and staff participated via Zoom, and the meeting was recorded; it is available for viewing on the Library's Facebook page and YouTube channel.

The meeting was called to order at 5:17 pm by Cindy Zirwes, Vice President, followed by roll call.

Minutes – Aren Ginsberg made a motion that the minutes from the meeting on September 24, 2025 be approved, seconded by Helen Nelling. Motion passed unanimously by roll call vote at 5:20 pm.

Correspondence – The Library received a serious allegation against a staff member via email. Closed session to discuss the allegation will be tabled while Director Patrick Wall attempts to obtain more information.

Committee Reports

Budget & Finance – Met today. Renewed investment instrument for another 3 months.

Building & Grounds – Met today. Leak in basement has been fixed; RFP for bathroom doors; carpets will be cleaned on November 11, when library is closed for staff day.

Long-Range Planning – Met September 23. Reviewed data from survey; will meet on November 11 at 4:30 to discuss data further.

Personnel & Policy – Met October 7. Will meet on November 11 at 4:00. Will share cataloging with Kirkwood Library beginning in November; Byron Brubaker and Janet Noe moved to new positions on staff; new staff member Lex Roettgen began on October 7; reviewed Makerspace and Studio policies, recommend approval; Missing Child policy will be tabled until next meeting to allow time for legal review.

Librarian's Report – Helen Nelling made a motion to accept the consent agenda, seconded by Aren Ginsberg. Motion passed unanimously by roll call vote at 5:26 pm.

Action Items.

Makerspace policy. Helen Nelling made a motion to accept the makerspace policy as presented, seconded by Aren Ginsberg. Motion passed by roll call vote at 5:33 pm. Aye votes: Kim Deitzler, Aren Ginsberg, Dennis Hoppe, Jerrold Lander, Helen Nelling, Trish Winchell, Cindy Zirwes. Nay votes: none.

Studio policy. Aren Ginsberg made a motion to accept the makerspace policy as presented, seconded by Helen Nelling. Motion passed by roll call vote at 5:35 pm. Aye votes: Kim Deitzler, Aren Ginsberg, Dennis Hoppe, Jerrold Lander, Helen Nelling, Trish Winchell, Cindy Zirwes. Nay votes: none.

Missing child policy. Tabled for legal review.

Closed session regarding allegations. Tabled for information gathering.

Old business – None.

New business – Pershing first graders are excited to visit the library next week. This year's staff holiday party will be held on December 6; Friends of the Library board should be invited.

Public comment – None.

The next regularly scheduled Board meeting will be Wednesday, November 12, 2025, at 5:15 pm.

There being no further business, the meeting was adjourned at 5:37 pm.