

## University City Public Library Cybersecurity Policy

The University City Public Library has established, documents, and maintains effective internal control over all Federal grant awards in compliance with Federal statutes, regulations, and the terms and conditions of any grant award.

The University City Public Library takes reasonable cybersecurity and other measures to safeguard information including protected personally identifiable information (PII) and other types of information. For grant-funded initiatives, this also includes information the Federal agency or pass-through entity designates as sensitive or other information the recipient or subrecipient considers sensitive and is consistent with applicable Federal, State, local, and tribal laws regarding privacy and responsibility over confidentiality.

Measures to protect PII and network traffic will include:

- The use of filtering and antivirus software
- The use of a firewall to prevent unauthorized access to the Library's network and to help prevent data breaches.
- The monitoring of network traffic by staff and third-party consultants

In instances where noncompliance is identified, the Library shall take prompt action to correct said noncompliance.

Approved by the Board of Trustees 03/2025