

Meeting minutes of the Board of Trustees for the University City Public Library for  
**September 13, 2023**

Members present: Cindy Zirwes, Aren Ginsberg, Jerrold Lander, Kim Deitzler, Mark Barnes, Joan Greco-Cohen, Kathleen Simpson.

Members absent: Helen Nelling

City Council Liaison: Stacy Clay

Library staff: Patrick Wall—Director, Kerry Bruce, Cindy Deichmann

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The meeting was held in hybrid format. Some board members and staff participated via Zoom, and the meeting was recorded; it is available for viewing on the Library's Facebook page and YouTube channel.

The meeting was called to order at 5:17 pm by Cindy Zirwes, President, following roll call. Jerrold Lander exited the meeting at 6:12 pm.

Minutes – Aren Ginsberg made a motion that the minutes from the meeting on June 14, 2023 be approved, seconded by Jerrold Lander. Motion passed at 5:19 pm. Aren Ginsberg made a motion that the minutes from the special meeting on July 12, 2023 be approved, seconded by Jerrold Lander. Motion passed at 5:20 pm.

Correspondence – Warren and Sharon Danziger's annual donation was even more generous than usual. A patron commended staff member Kevin for excellent service. Bond Architects send a thank you for hiring them to manage our renovation.

Council Liaison Report – Dierbergs has pulled out of the Markets at Olive development, but Costco is very happy with business since they opened. Police station renovation costs have risen sharply; a contractor has been hired to review costs. Federal money received to buy out Hafner Apartments due to flooding was applied for 2-3 years ago; the City is still attempting to obtain federal money to buy out single houses. The pension plan will probably change to vesting at 5 years instead of at 10 years.

President's Report – Cindy Zirwes welcomed the Board back after the summer break. Circulation is up since the library moved back to 6701 Delmar. She will email the list of committee assignments to all board members.

Committee Reports

Budget & Finance – Next meeting will be at 4:30 pm on September 27, 2023.

Building & Grounds – Next meeting will be at 4:00 pm on September 27, 2023.

Long-Range Planning – Next meeting to be arranged.

Personnel & Policy – Next meeting will be scheduled for early October. Committee chair Helen Nelling is considering training for trustees and employee surveys.

Librarian's Report – Aren Ginsberg made a motion to approve the consent agenda, seconded by Mark Barnes. Motion passed by roll call vote at 5:57 pm. Aye votes: Mark Barnes, Kim Deitzler, Aren Ginsberg, Joan Greco-Cohen, Jerrold Lander, Kathleen Simpson, and Cindy Zirwes. Nay votes: none.

The Municipal Library Consortium voted to join Missouri Evergreen, which will allow resource sharing with many other Missouri libraries outside of the MLC. There have been no actions in response to the Secretary of State's rule since it went into effect.

Discussion Items

*Building issues.* The window sealing has held up well through the summer's rainstorms. Elevator replacement is scheduled to begin on October 2 and last for 5 to 6 weeks. The fixed shelving shipment was sent back due to damage; there is no information on a re-ship date. One of the security gates is wobbling after a patron ran into it.

*Trustee training.* Training through the American Library Association will not be available after the end of the year, due to the State of Missouri withdrawing from ALA membership. Some 10-minute training videos will be watched during upcoming Board meetings until the end of 2023. Logins for longer videos will be emailed to all board members.

Action Items

*Payment request from Raineri.* Two payment requests from Raineri are for \$24,573.51 and \$12,780.69 for a total of \$37,534.20. The first request has been approved by Bond and checked for prevailing wage compliance; the second has not. Aren Ginsberg made a motion to approve the payment of \$37,534.20 conditional on the second request being approved by Bond and checked for prevailing wage compliance, seconded by Mark Barnes. Motion passed by roll call vote at 6:15 pm. Aye votes: Mark Barnes, Kim Deitzler, Aren Ginsberg, Joan Greco-Cohen, Kathleen Simpson, and Cindy Zirwes. Nay votes: none.

*Invoice from Engraphix.* Aren Ginsberg made a motion to approve payment of the \$25,892.00 invoice, pending receipt of the remaining signs from Engraphix, seconded by Mark Barnes. Motion passed by roll call vote at 6:16 pm. Aye votes: Mark Barnes, Kim Deitzler, Aren Ginsberg, Joan Greco-Cohen, Kathleen Simpson, and Cindy Zirwes. Nay votes: none.

*Invoice from Modern Business Interiors.* Payment of the \$98,134.50 invoice from MBI was tabled until a corrected invoice is received—this invoice had charges for 3 reupholstered couches instead of 2, and 21 chairs instead of 19.

*Budget amendments for 2022-2023 library budget.* Budget lines 6150, 6700, and 7001 are over budget because of the switch from modified accrual accounting in fiscal year 2022-2023 to cash basis accounting in fiscal year 2023-2024. Aren Ginsberg made a motion to accept the budget amendments as presented, seconded by Mark Barnes. Motion passed by roll call vote at 6:20 pm. Aye votes: Mark Barnes, Kim Deitzler, Aren Ginsberg, Joan Greco-Cohen, Kathleen Simpson, and Cindy Zirwes. Nay votes: none.

Old Business – None.

New Business – First graders from Pershing Elementary School will have a field trip to the library, “What happens to a book,” where they will follow a book’s course from book drop back to the shelf.

Public comment – None received.

The next regularly scheduled Board meeting will be Wednesday, September 27, 2023, at 5:15 pm.

The meeting was adjourned at 6:23 pm.