

Meeting minutes of the Board of Trustees for the University City Public Library for

May 10, 2023

Members present: Helen Nelling, Jerrold Lander, Cindy Zirwes, Aren Ginsberg, Kim Deitzler, Joan Greco-Cohen, LaTrice Johnson, Kathleen Simpson.

Members absent: Mark Barnes

City Council Liaison: Stacy Clay

Guest: Peggy Holly

Library staff: Patrick Wall—Director, Kerry Bruce, Cindy Deichmann

The meeting was held in hybrid format. Some board members and staff participated via Zoom, and the meeting was recorded; it is available for viewing on the Library's Facebook page and YouTube channel.

The meeting was called to order at 5:16 pm by Helen Nelling, President, following roll call.

Minutes – Aren Ginsberg made a motion that the minutes from the meeting on April 19, 2023 be approved, seconded by Kim Deitzler. Aye votes: Kim Deitzler, Aren Ginsberg, Joan Greco-Cohen, LaTrice Johnson, Jerrold Lander, Helen Nelling, Kathleen Simpson, Cindy Zirwes. Nay votes: none. Motion passed at 5:18 pm.

Correspondence – A Sunshine Law request was received regarding one of the construction subcontractors. Sue Rehkopf sent a thank you for supporting her archivist work. The Library's law firm, Lashly & Baer, has invited Board members to an event at the City SC facility.

President's Report – Helen Nelling will provide pizza for library staff, coordinating timing with Kerry Bruce. Tours of 6701 Delmar will be available on May 12. The Board will do exit interviews with staff members who are leaving voluntarily, and will do an employee survey after the move back to 6701 Delmar is complete. LaTrice Johnson has reached the end of her term as a Board member, although she can be reappointed later—thank you to LaTrice for her service. Helen thanked the Board for supporting her presidency.

Committee Reports

Budget & Finance – Met before this meeting. Recommends approving payment for Raineri and Tech Ladder Grant invoices, approving items of draft budget; will be looking at different credit cards and increasing staff salaries.

Building & Grounds – Met before this meeting. Discussed construction; water won't be available at 6701 until insurance companies finish their reports; elevator will probably be available in October 2023. Still holding onto payment for leaky windows.

Long-Range Planning – Will not meet until after the move back to 6701 Delmar is completed.

Personnel & Policy – Met on April 26; will discuss items from that meeting in closed session. New policies to comply with the Secretary of State's rule need to be finished by July 30.

Librarian's Report – Jerrold Lander made a motion to accept the consent agenda, seconded by Aren Ginsberg. Aye votes: Kim Deitzler, Aren Ginsberg, Joan Greco-Cohen, LaTrice Johnson, Jerrold Lander, Helen Nelling, Kathleen Simpson, Cindy Zirwes. Nay votes: none. Motion passed at 5:45 pm. The Municipal Library Consortium is considering migrating their Integrated Library System to Evergreen, away from Polaris.

Discussion Items – Missouri's budget was approved on May 5 with library funding intact. The deputy Secretary of State said that parental disagreements with library decisions under the new rule will be up to the library's Board to adjudicate. Building updates were discussed, including leaky window, power restoration, insurance inspection of broken water pipe, and updates on demountable walls, compact storage shelves, and elevator replacement. The Library will be replacing items belonging to New Day Moving, the Historical Society, and the Memorial Day Run that were stored in the basement. The Personnel and Policy committee will discuss details of using trustee@ucitylibrary.org as point of contact for Board members.

Action Items

Payment request from Raineri. Jerrold Lander made a motion to approve the payment request of \$259,361.61 pending completion of the prevailing wage analysis, seconded by Aren Ginsberg. Aye votes: Kim Deitzler, Aren Ginsberg, Joan

Greco-Cohen, LaTrice Johnson, Jerrold Lander, Helen Nelling, Kathleen Simpson, Cindy Zirwes. Nay votes: none. Motion passed at 6:07 pm.

Approval of Tech Ladder grant invoices. Jerrold Lander made a motion to approve payment for materials ordered as part of the Technology Ladder grant, totaling over \$20,000 in aggregate, seconded by Aren Ginsberg. Aye votes: Kim Deitzler, Aren Ginsberg, Joan Greco-Cohen, LaTrice Johnson, Jerrold Lander, Helen Nelling, Kathleen Simpson, Cindy Zirwes. Nay votes: none. Motion passed at 6:09 pm.

Election of officers. Helen Nelling called for nomination of a slate. For president, Cindy Zirwes was nominated by Aren Ginsberg, seconded by Kim Deitzler. For Vice President, Aren Ginsberg was nominated by Helen Nelling, seconded by Kim Deitzler. For Secretary, Kim Deitzler was nominated by Helen Nelling, seconded by Cindy Zirwes. For Treasurer, Jerrold Lander was nominated by Cindy Zirwes, seconded by Helen Nelling. For the slate, aye votes: Kim Deitzler, Aren Ginsberg, Joan Greco-Cohen, LaTrice Johnson, Jerrold Lander, Helen Nelling, Kathleen Simpson, Cindy Zirwes. Nay votes: none. Motion passed at 6:11 pm. Newly elected officers will begin serving at the June 14 meeting.

Executive session. Aren Ginsberg made a motion to enter executive session, seconded by Joan Greco-Cohen. Aye votes: Kim Deitzler, Aren Ginsberg, Joan Greco-Cohen, LaTrice Johnson, Jerrold Lander, Helen Nelling, Kathleen Simpson, Cindy Zirwes. Nay votes: none. Motion passed at 6:29 pm.

New Business – Peggy Holly from the U City Planning Commission gave a presentation about the City's Comprehensive Plan and encouraged Board members to participate.

Public comment – None

The next regularly scheduled Board meeting will be Wednesday, June 14, 2023, at 5:15 pm.

The meeting re-opened from closed session at 6:45 pm and was adjourned.