

Meeting minutes of the Board of Trustees for the University City Public Library for  
**February 8, 2023**

Members present: Helen Nelling, Jerrold Lander, Cindy Zirwes, Aren Ginsberg, Kim Deitzler, LaTrice Johnson, Kathleen Simpson.

Members absent: Mark Barnes, Joan Greco-Cohen

City Council Liaison: Stacy Clay (not present)

Library staff: Patrick Wall—Director, Kerry Bruce, Cindy Deichmann

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The meeting was held in hybrid format. Some board members and staff participated via Zoom, and the meeting was livestreamed for the public via the Library's Facebook page and YouTube channel.

The meeting was called to order at 5:17 pm by Helen Nelling, President, following roll call.

Minutes – Jerrold Lander made a motion that the minutes from the meeting on January 11, 2023 be approved, seconded by Aren Ginsberg. Motion passed at 5:17 pm.

Correspondence – Staff responded to an email regarding handicapped parking spaces being moved in the lot at 6701 Delmar.

Council Liaison Report – Council Liaison was not present, but had emailed Patrick Wall about a question about marijuana use asked at last month's meeting. Per the police chief, smoking in public spaces can still be a disturbance so civil complaints can still be filed, and civil infractions can be crafted by the city to deter unwanted use in public spaces.

Librarian's Report – Jerrold Lander made a motion to approve the consent agenda, seconded by Aren Ginsberg. Motion passed by roll call vote at 5:22 pm. Aye votes: Kim Deitzler, Aren Ginsberg, LaTrice Johnson, Jerrold Lander, Helen Nelling, Kathleen Simpson, Cindy Zirwes. Nay votes: None.

Discussion Items – Updates on the renovation project were discussed. Kerry Bruce and Kim Deitzler reported on Library Advocacy Day in Jefferson City. The Secretary of State's rule is going forward; new language will be released in a week or so.

#### Action Items

*Payment request from Raineri.* Tabled until payment request is received.

*Change order for Gallery walls.* \$25,688.04. Aren Ginsberg made a motion to approve the change order, seconded by Jerrold Lander. Aye votes: Kim Deitzler, Aren Ginsberg, LaTrice Johnson, Jerrold Lander, Helen Nelling, Kathleen Simpson, Cindy Zirwes. Nay votes: None. Proposal approved at 5:39 pm.

*Demountable wall system proposal.* \$100,755.25 with 50% (\$50,378) due in advance. Jerrold Lander made a motion to accept the proposal, seconded by Aren Ginsberg. Aye votes: Kim Deitzler, Aren Ginsberg, LaTrice Johnson, Jerrold Lander, Helen Nelling, Kathleen Simpson, Cindy Zirwes. Nay votes: None. Proposal approved at 5:41 pm.

*Furniture proposal.* Tabled until proposal can be corrected.

*Signage proposal.* \$51,784 with a 50% deposit required. Aren Ginsberg made a motion to approve the proposal, seconded by Jerrold Lander. Aye votes: Kim Deitzler, Aren Ginsberg, LaTrice Johnson, Jerrold Lander, Helen Nelling, Kathleen Simpson, Cindy Zirwes. Nay votes: None. Proposal approved at 5:43 pm.

President's Report – Our former Council Liaison, Tim Cusick, has resigned and moved to Tucson. Board officer nominations are due in April, with the vote in May. A survey regarding Patrick Wall's performance review will be sent to board members in March.

#### Committee Reports

Budget & Finance – All items discussed were addressed in this full board meeting.

Building & Grounds – All items discussed were addressed in this full board meeting.

Long-Range Planning – Nothing to report.

Personnel & Policy – Met 2 weeks ago, discussed training webinars for Board members. Next meeting is February 25, 2023 at 2:30 pm.

Old Business – 1. Will U City in Bloom be involved in the garden part of upcoming grant? Yes.

2. How many staff hours are necessary to run the library? Currently about 200 hours per pay period below staffing levels before the renovation.
  3. Why was REAL (Remote Electronic Access for Libraries) information in packet, since it's mostly for rural libraries? It was part of the reporting on Library Advocacy Day. University City Public Library has gigabit capability now.
  4. What was there a dip in library funding from 2016-2019? The Secretary of State cut funding those years.
- Public comment – None received.

The next regularly scheduled Board meeting will be Wednesday, March 8, 2023, at 5:15 pm.

There being no further business, Kim Deitzler moved for adjournment. The meeting was adjourned at 5:59 pm.