Meeting minutes of the Board of Trustees for the University City Public Library for
December 14, 2022

Members present: Jerrold Lander, Cindy Zirwes, Aren Ginsberg, Mark Barnes, Kim Deitzler, Kathleen Simpson.

Members absent: Helen Nelling, Joan Greco-Cohen, LaTrice Johnson

City Council Liaison: Stacy Clay

Library staff: Patrick Wall—Director, Kerry Bruce

The meeting was held online due to the COVID-19 (novel coronavirus) pandemic. Board members and staff participated via Zoom, and the meeting was livestreamed for the public via the Library's Facebook page and YouTube channel.

The meeting was called to order at 5:15 pm by Jerrold Lander, Vice President, following roll call. Mark Barnes joined at 5:29 pm.

As recommended by the attorney for the Missouri Public Library Directors group, time allotted for public comment has been moved from the beginning to the end of meeting.

Minutes – Aren Ginsberg made a motion that the minutes from the meeting on November 9, 2022 be approved, seconded by Cindy Zirwes. Motion passed at 5:17 pm.

Correspondence – The Library has responded to a Sunshine Law request of one construction subcontractor requesting salary information about a second subcontractor.

Council Liaison Report – Patrick Wall thanked Council Members Clay and Klein for shepherding the City Council statement regarding the Secretary of State's proposed rule 15 CSR 30-200.15. Mr. Clay gave an update on the Costco development. The legalization of recreational cannabis in Missouri will require University City to modify its ordinance permitting medical cannabis.

Librarian's Report – Aren Ginsberg made a motion to approve the consent agenda, seconded by Cindy Zirwes. Motion passed by roll call vote at 5:34 pm. Aye votes: Mark Barnes, Kim Deitzler, Aren Ginsberg, Jerrold Lander, Kathleen Simpson, Cindy Zirwes. Nay votes: None.

Discussion Items

Audit—The audit has been submitted to Fick, Eggemeyer & Williamson, and should be returned by the end of the week. It seems to be going well.

Building updates—The HVAC system was installed on November 9 and has now been hooked up. The parking lot was finished on November 23; there is an upcoming meeting about an issue with the sidewalk. The main breakers should arrive in time for the March completion date, but one of the sub panels may be missing parts. Changes to the gallery walls are in progress. Several change orders were discussed in the Building & Grounds meeting.

Action Items

Approval of invoice from R.G. Ross—Approval of the $31,420.62 invoice submitted by RG Ross Construction has been tabled on the advice of Bond Architects, because the windows are still leaking.

Money market sweep selection from BOKF—This item has been tabled.

Approval of request for payment from Raineri Construction—Aren Ginsberg made a motion to approve the payment request from Raineri for $445,421.48 pending prevailing wage verification by Patrick Wall; seconded by Kim Deitzler. Motion passed by roll call vote at 5:44 pm. Aye votes: Mark Barnes, Kim Deitzler, Aren Ginsberg, Jerrold Lander, Kathleen Simpson, Cindy Zirwes. Nay votes: None.

Approval of Board Resolution on Secretary of State's proposed rule 15 CSR 30-200.15. The Board approved this resolution via email on November 21, 2022, with the understanding that it would be voted on in the December 20222 meeting. Approved by roll call vote at 5:45 pm. Aye votes: Mark Barnes, Kim Deitzler, Aren Ginsberg, Jerrold Lander, Kathleen Simpson, Cindy Zirwes. Nay votes: None.

Committee Reports

      Budget & Finance – Everything discussed at the committee meeting was brought up in the main meeting.

      Building & Grounds – Everything discussed at the committee meeting was brought up in the main meeting.

      Long-Range Planning – No report.

Personnel & Policy – No report.

The next regularly scheduled Board meeting will be Wednesday, January 11, 2023, at 5:15 pm.

There being no further business, Aren Ginsberg moved for adjournment. The meeting was adjourned at 5:49 pm.