

Meeting minutes of the Board of Trustees for the University City Public Library for  
**July 29, 2021**

Members present: Helen Nelling, Jerrold Lander, Cindy Zirwes, Aren Ginsberg, Edmund Acosta, Joan Greco-Cohen.

Members absent: LaTrice Johnson

City Council Liaison: absent

Library staff: Patrick Wall—Director, Kathleen Gallagher, Cindy Deichmann

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The meeting was held online due to the COVID-19 (novel coronavirus) pandemic. Board members and staff participated via Zoom, and the meeting was livestreamed for the public via the Library's Facebook page and YouTube channel.

The meeting was called to order at 5:18 pm by Helen Nelling, President, following roll call.

Minutes – Jerrold Lander made a motion to defer approval of the minutes to the next meeting, seconded by Cindy Zirwes. The motion was approved at 5:18 pm by voice vote.

Discussion Items – Renovation updates.

- Kathleen Gallagher met on July 28 with representatives of Bond and RG Ross. Stain and framing for interior doors were decided on. Limestone on the building was not clean enough after 1 round of power washing; Ross will address the issue with their subcontractor before the exterior is sealed.
- Bond has received permits for the work on the exterior doors and windows from the City of University City, but the permits do not address the request to change the products used for the windows. They will follow up with the City.
- The premises at 6901 Washington Avenue will be inspected next Monday or Tuesday by a structural engineer to be certain that the weight of books planned for storage there can be supported. The inspection will cost about \$1,500.00.

Action Items

**Lease for 6901 Washington Avenue.** Aren Ginsberg made a motion to approve the lease for 6901 Washington Avenue contingent on the structural engineer's approval of the premises after inspection next week, seconded by Cindy Zirwes. The motion passed at 5:32 pm by roll call vote. Aye votes: Edmund Acosta, Aren Ginsberg, Joan Greco-Cohen, Jerrold Lander, Helen Nelling, Cindy Zirwes. Nay votes: none.

**Approval of pay application from RG Ross.** Jerrold Lander made a motion to approve the pay application for RG Ross in the amount of \$25,516.37, seconded by Joan Greco-Cohen. The motion passed at 5:38 pm by roll call vote. Aye votes: Edmund Acosta, Aren Ginsberg, Joan Greco-Cohen, Jerrold Lander, Helen Nelling, Cindy Zirwes. Nay votes: none.

Committee Reports – Helen Nelling stated that committee discussions and reports would be deferred until the next meeting. The Building & Grounds Committee will schedule a meeting for early August.

The next regular Board meeting will be Wednesday, September 23, 2021, at 5:15 pm.

There being no further business, the meeting adjourned at 5:40 pm.