

Meeting minutes of the Board of Trustees for the University City Public Library for
June 9, 2021

Members present: Helen Nelling, Jerrold Lander, Cindy Zirwes, Aren Ginsberg, Edmund Acosta, Dorothy Davis, Joan Greco-Cohen, LaTrice Johnson.

Members absent: Jerrold Lander

City Council Liaison: Stacy Clay

Library staff: Patrick Wall—Director, Kathleen Gallagher, Cindy Deichmann

The meeting was held online due to the COVID-19 (novel coronavirus) pandemic. Board members and staff participated via Zoom, and the meeting was livestreamed for the public via the Library's Facebook page and YouTube channel.

The meeting was called to order at 5:15 pm by Helen Nelling, President, following roll call. LaTrice Johnson joined the meeting at 5:19 pm.

Minutes – The minutes from the May 12, 2021 meeting were approved by voice vote at 5:16 pm; motion made by Aren Ginsberg, seconded by Cindy Zirwes.

Council Liaison Report – Centennial Commons building and pool have reopened with limited hours due to staffing shortages; the City hopes to increase hours. TruHotel is waiting for final plan approval. The developer of Markets at Olive is still securing residential properties; they want to start demolition in July. Proposed development on Delmar includes at Delmar & 170 and adding apartments near the Gatesworth. Urgent Care is still replacing the former Pasta House on Delmar, the sign has just fallen down.

Librarian's Report – The consent agenda was approved by voice vote at 5:28 pm; motion made by Dorothy Davis, seconded by Edmund Acosta.

Discussion Items – *Auditors' report*: The Library needs to have its art objects appraised; some payroll procedures have been changed so that all non-exempt staff have an actual timesheet to be signed by the director.

Building renovation: The Library will choose a contractor in June for Phase 1 of the renovation work. Meetings will be on June 10 to accept bids, June 16 to select the contractor, and June 22 to discuss Phase 2 of the building project. Special meetings may be required in July and August to approve expenditures.

Building reopening: The Library returns to pre-pandemic hours effective June 14, 2021—building open 9 am to 9 pm weekdays, 9 am to 5 pm Saturdays, 1 pm to 5 pm Sundays. Senior staff are working on a floor plan for 6900 Delmar; hours to be open there are to be determined. Currently discussing insurance with Daniel & Henry for 6900 Delmar. Edmund Acosta commended Patrick Wall and the organizers of this year's Memorial Day Run.

Action Items

Adoption of Biennial Conflict of Interest Resolution—Aren Ginsberg moved that the resolution be accepted as read, seconded by Cindy Zirwes; approved by roll-call vote at 5:46 pm. Aye votes: Edmund Acosta, Dorothy Davis, Aren Ginsberg, Joan Greco-Cohen, LaTrice Johnson, Helen Nelling, Cindy Zirwes. Nay votes: None.

Approval of 2021-2022 Library Budget—The budget does include the salary increase discussed with the Budget & Finance Committee and an adjustment to line 5460. Dorothy Davis moved that the budget be approved, seconded by Cindy Zirwes; approved by roll-call vote at 5:49 pm. Aye votes: Edmund Acosta, Dorothy Davis, Aren Ginsberg, Joan Greco-Cohen, LaTrice Johnson, Helen Nelling, Cindy Zirwes. Nay votes: None.

Payment of Invoice from Bond Architects—Aren Ginsberg moved that payment of the invoice for \$42,416.68 be approved, seconded by Cindy Zirwes; approved by roll-call vote at 5:53 pm. Aye votes: Edmund Acosta, Dorothy Davis, Aren Ginsberg, Joan Greco-Cohen, LaTrice Johnson, Helen Nelling, Cindy Zirwes. Nay votes: None.

President's Report – Helen Nelling thanked Dorothy Davis for her service and Joan Greco-Cohen for her leadership. She proposed the following chairs for each committee: Aren Ginsberg for Budget & Finance, Jerrold Lander for Building & Grounds, Edmund Acosta for Long-Range Planning, Cindy Zirwes for Personnel & Policy. She will speak to Jerrold Lander directly; the other three chairs accepted their appointments. She reminded the Board again of the upcoming June meetings.

Committee Reports

Budget & Finance – last met 5/26/21.

Building & Grounds – last met 5/12/21.

Long-Range Planning – last met 2/9/21.

Personnel & Policy – last met 4/9/21.

Old Business – Dorothy Davis talked about her tenure on the Board and thanked Patrick Wall and the Library staff, especially Kathleen Gallagher, Cindy Deichmann, and former employee Christa van Herreweghe. Patrick Wall thanked her for service to the Library and also for serving on the City's TIFF commission. Joan Greco-Cohen thanked her for her work on the passing the tax levy and the in-person donors party.

The next regular Board meeting will be Wednesday, September 22, 2021, at 5:15 pm.

There being no further business, the meeting adjourned at 6:08 pm.